

Application Rec'd ____/____/____ Provisional Accepted ____/____/____ Orientation Attendance ____/____/____
NRDS # _____ MLS User Name: _____ Assigned Password: _____

BERKSHIRE COUNTY BOARD OF REALTORS® , INC.
99 West Street, Suite 200, Pittsfield, MA 01201 , hone: (413) 442-8049 Fax: (413) 448-2852
APPLICATION FOR REALTOR® PROVISIONAL MEMBERSHIP

MEMBER INFORMATION

Full Name as it appears on license: _____

Salutation: Ms. Mrs. Mr. Dr. Nickname: _____

AGENT CONTACT INFORMATION

Name for Roster: _____

Home Address: _____

Apt / Care of: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ () - _____

Personal Fax: _____ () - _____

Mobile or Cell: _____ () - _____

E-Mail: _____

OFFICE CONTACT INFORMATION

Office: _____

Designated REALTOR: _____

I, the undersigned Designated REALTOR® (DR) of the above named company, confirm that the licensed real estate agent listed here is affiliated with my real estate firm and I accept oversight responsibility for their actions in connection with all governing documents of the Berkshire County Board of Realtors and Multiple Listing Service. [DR to Signature Required]

X

Preferred Mailing Address: Home - or - Office

Add'l Phone #'s to appear on roster Home Mobile

REAL ESTATE LICENSE HISTORY

1. License # _____ Exp Date _____ Type: Broker Sales Appraisal
2. Do you hold, or have you ever held, a real estate license in any other state? If yes, please specify: _____
3. Has your real estate license, in this or any other state, been suspended or revoked? Yes No
4. If "yes", specify the place(s) and date(s) of such action, and detail the circumstances relating thereto: _____

REALTOR® MEMBERSHIP INFORMATION

5. Birth Date: ____/____/____ Social Security #: _____ - _____ - _____.
6. Member Type: REALTOR® Designated REALTOR® (*Broker/ Principal responsible for all office obligations*)
7. Office Status: Principal/Partner Office Manager Employee Independent Contractor
8. REALTOR® Membership Type Primary Member Secondary* (*must hold current membership elsewhere*)
9. Do you *currently* hold REALTOR® membership in any other Association? No Yes
If yes, please specify _____
10. Have you *ever* held REALTOR® membership in any Board in the past? No Yes
If yes, please specify _____

REALTOR® MEMBERSHIP INFORMATION CONTINUED...

11. Have there been any complaints/cases against you before any real estate association, state real estate regulatory agency or any other agency of government within the last three years? No Yes – If yes, specify the substance of each complaint in each state, the agency before which complaint was made, and the current status or resolution of such complaint: _____

12. Have you ever been convicted of a felony? No Yes - If yes, please give details including state and court of conviction: _____

PROFESSIONAL INFORMATION:

Note: This information is not used to assess your membership qualifications. It is simply to allow the Board of REALTORS® to tailor our services and promotional efforts for your specialties. You can change or update this information at any time by contacting the Board office. You do not need to complete this section for membership consideration.

13. Professional Designation or Degrees held: _____

14. Year first entered Real Estate Business: _____ City / State: _____

15. Have you been engaged continuously in the business since then? Yes, at least part-time since licensed No, stopped or never actively practiced real estate – or - Occasionally engaged in real estate when circumstances permitted.

16. Other Profession/ Business Experience: _____

17. Are you now engaged in any other business? No, not at this time Yes: (Position) _____

18. Resident here since _____ Previous residence: _____

19. Do you hold any governmental positions No, not at this time Yes: (Position) _____

20. Do you currently belong to any organizations? (ie: business, civic, charitable or other) _____

21. Do you hold any leadership roles in other organizations? No, not at this time Yes: (Position) _____

22. Would you like more information on the benefits of serving in volunteer leadership? If yes, your interests:

Education Housing Opportunities Government Affairs Professional Standards Community Service

23. Business Area: Check all that apply:

North Berkshire Central Berkshire South Berkshire
 New York / Connecticut / Vermont Pioneer Valley Other:

24. Professional Specialties: Check all that apply

Residential Sales Residential Rental Condominiums
 Land / lots Commercial Other:

25. Brokerage Type Offered:

Buyer and Seller Representation Exclusive Buyer Representation Exclusive Seller Representation
 Transactional Brokerage Limited Service Other:

26. Are there any other interests, accomplishments or skills you possess that you would like to share with us? _____

MEMBERSHIP AGREEMENT – ALL APPLICANTS MUST COMPLETE

I hereby apply for REALTOR® membership in Berkshire County Board of Realtors, and enclose payment in the amount of...

\$ 150.00 APPLICATION FEE AND \$ _____ PRO-RATED DUES = \$ _____ TOTAL PAID

...which I understand will be returned to me in the event I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete one of the next two Orientation programs offered by the Berkshire County Board of REALTORS®. I agree to, upon my own initiative, thoroughly familiarize myself with the Code of Ethics of the National Association of REALTORS® and with the governing documents of the Board of REALTORS®, which is continually available on the Board’s website www.BerkshireRealtors.com. **I further agree to complete satisfactorily a reasonable and nondiscriminatory written examination covering such Code, Constitutions, Bylaws, Rules and Regulations and duty to arbitrate.**

Current Educational Requirements for Members: One Time New REALTOR® Orientation Program, One Time New Designated REALTOR® (6) hour legal liability training mandate, Quadrennial Ethics Training of (2 ½) hours.

I agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended. I consent and authorize the Board, through its Membership Committee or otherwise, to invite and receive information and comment about me from any Member or other person, and I agree that any information and comment furnished to the Board by any Member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

NOTE: Applicant acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the Board with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant’s verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have been established previously as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

NOTE: Dues payments are not tax deductible as charitable contributions. Portions of such payments may be tax deductible as ordinary and necessary business expenses. Dues will be pro-rated according to each Association’s bylaws.

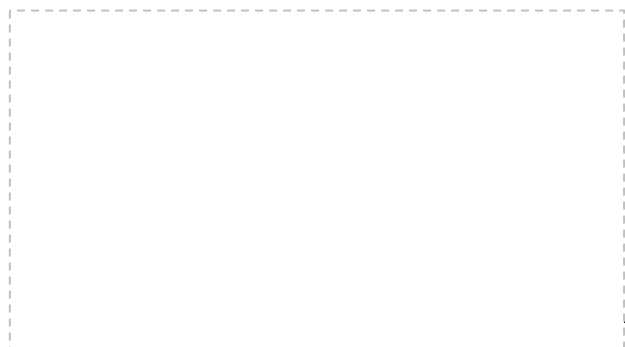
Applicant acknowledges that this application must be administratively approved before Provisional Membership is activated. Applicant further understands that they will receive two opportunities to attend a mandatory, full-day orientation program. Provisional membership will either be amended to “Full REALTOR®” status upon completion of the program or be terminated for non-attendance. In the event provisional membership is terminated, no refunds will be provided. Additionally, submission of a new application and application fee will be required to reapply for provisional membership and current year dues, if not already remitted, will be due and payable.

Further, I agree that, if accepted for Membership in the Board, I shall pay the fees and dues as from time to time established.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership if granted.

SIGNATURE: _____

DATE: ____/____/____



PROCESS FOR BECOMING A BERKSHIRE REALTOR®

- ◆ Submit your membership application, along with your \$150 application fee and prorated dues. (see chart to calculate correct payment) The Board office staff will review this information, and will (1) accept the application administratively if all information is complete and appropriate payments are made, or will (2) notify you that membership will be delayed until the problem is resolved. In this instance, the application will not be processed, nor will services of the Board or MLS begin until REALTOR® Provisional Membership is administratively approved.

- ◆ You will receive notification when your application has been administratively accepted, along with any appropriate membership identification information. If associated with an office participating in the Multiple Listing Service, your user abilities will be activated. (computer services, listing in roster, ability to submit listings etc...). This can take up to 4 business days, although we strive to process applications and begin services as quickly as possible.

- ◆ Upon administrative approval, your membership information will be added master database for immediate access to services provided by the Berkshire County Board of REALTORS® (BCBR), the Massachusetts Association of REALTORS® (MAR), the National Association of REALTORS® (NAR) and, if applicable, the Multiple Listing Service (MLS).

- ◆ Your name and office affiliation will be announced to the membership as an applicant on file with provisional membership status. All inquires to the Board will be informed of your active status with the Board of REALTORS®.

- ◆ You will be provided two opportunities to attend an orientation program. The Orientation is a one day program (9:00 a.m. – 4:00 p.m.) which covers the Association structure and benefits, environmental issues, MLS issues, contract completion, professional standards, fair housing, anti-trust, and more. In the event your provisional membership is terminated for failure to attend the Orientation, no refunds will be provided. Additionally, submission of a new application and application fee will be required to reapply for provisional membership and current year dues, if not already remitted, will be due and payable. **Note: Only those who have (1) already applied for membership and received an invitation to attend and (2) registered within 1 week of the program are eligible to attend an orientation. Seating / setup is limited – no exceptions.**

- ◆ Submit your application & payment to:

Mail to: Berkshire County Board of REALTORS®, Inc.,
 99 West Street, Suite 200, Pittsfield, MA 01201
Phone: (413) 442-8049 (Note: we cannot accept phone applications)
Fax: (413) 448-2852 (credit card payments only)
E-mail: Stacy@BerkshireRealtors.com or **Web:** www.BerkshireRealtors.org

2011 BERKSHIRE REALTOR® DUES

Dues 2004:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Local: (Berkshire)	\$166.00	\$152.13	\$138.30	\$124.47	\$110.64	\$96.81	\$83.98	\$69.15	\$55.32	\$41.49	\$27.66	\$13.83
State (Mass.)*	\$138.00	\$126.50	\$115.00	\$103.50	\$92.00	\$80.50	\$69.00	\$57.50	\$46.00	\$34.50	\$23.00	\$11.50
National (NAR)*	\$84.00	\$78.67	\$73.33	\$68.00	\$62.67	\$57.33	\$52.00	\$46.67	\$41.33	\$36.00	\$30.67	\$25.33
Total 2004 Dues:	\$388.00	\$357.30	\$326.63	\$295.97	\$265.31	\$234.64	\$204.98	\$173.32	\$142.65	\$111.99	\$81.33	\$50.66
Application Fee	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Total Due with App.	\$538.00	\$507.30	\$476.63	\$445.97	\$415.31	\$384.64	\$354.98	\$323.32	\$292.65	\$261.99	\$231.33	\$200.66

DUES PAYMENT / APPLICATION FEE PAYMENT

The Berkshire County Board of REALTORS® Payment Total:

An Application Fee, in the amount of \$150.00
 Prorated Membership Dues in the amount of..... \$ _____ * see below for matrix
 For a Total of : \$ _____

Payment Method:

Check Cash Credit Card (complete the form below)

CREDIT CARD AUTHORIZATION:

Please charge the above amount to my credit card, as shown below:

Credit Card: Discover American Express Master Card Visa

Credit Card # _____ / _____ / _____ / _____ Exp: _____ / _____

Name as it appears on Card: _____

Signature of Card Holder: _____

2011 BERKSHIRE REALTOR® PRO-RATED DUES

Dues 2011:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Local: (Berkshire)	\$172.00	\$157.67	\$143.33	\$129.00	\$114.67	\$100.33	\$86.00	\$71.67	\$57.33	\$43.00	\$28.67	\$14.33
State (Mass.)*	\$151.00	\$138.42	\$125.83	\$113.25	\$100.67	\$88.08	\$75.50	\$62.92	\$50.33	\$37.76	\$25.17	\$12.58
National (NAR)*	\$115.00	\$108.33	\$101.67	\$95.00	\$88.33	\$81.67	\$75.00	\$68.33	\$61.67	\$55.00	\$48.33	\$41.67
Total 2011 Dues:	\$438.00	\$404.42	\$370.83	\$337.25	\$303.67	\$270.08	\$236.50	\$202.92	\$169.33	\$135.76	\$102.17	\$68.58
Application Fee	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Total Due with App.	\$588.00	\$554.42	\$520.83	\$487.25	\$453.67	\$420.08	\$386.50	\$352.92	\$319.33	\$285.76	\$252.17	\$218.58

- ◆ Note: Dues for new members are prorated on a monthly basis. The payments indicated above refer to the time frame that the application is received and processed by the Berkshire County Board of REALTORS®. Provisional Members will receive service and support immediately upon receipt of a fully completed application, appropriate dues payment and application fee. If your application requires amending, or cannot be processed because it has not been completed in its entirety, the dues owed will be based on the application date, without refund or adjustment.
- ◆ Note: Secondary REALTOR® members need only pay local dues and application fee, with proof (letter in good standing) of membership with another local association in Massachusetts or with a local and state association contiguous to Mass.
- ◆ Submit your application & payment to: Berkshire County Board of REALTORS®, Inc., 99 West Street, Suite 200, Pittsfield, MA 01201, **Phone:** (413) 442-8049 (Note: we cannot accept phone applications) **Fax:** (413) 448-2852 (credit card payments only)